



Life Membership & Awards Policy

As of 1st March 2006

SECTION A – AWARD TYPES AND GOVERNANCE

1. AWARD TYPES

- (1) Life Membership is the highest award possible; for exceptional & lengthy service to & membership of the Club – Refer Section B.
- (2) An Outstanding Contribution award may be offered to members who have made a significant contribution to the Breed and the running of the Club – Refer Section C.
- (3) Significant periods of service will also be recognised & awarded – Refer Section D.
- (4) Life Membership is bestowed on individuals only – where one of a Dual or Family membership is granted Life Membership, the other party (parties) to the Membership will continue to be an ordinary paying member(s).

2. GOVERNANCE

- (1) This Club Policy is effective under the provision of Club By-Laws 13 and 2(e).
- (2) Amendments to this policy must be notified to the General Membership and voted upon by the Members as per the Rules governing amendment to By-Laws (refer to the Club Constitution).

SECTION B – LIFE MEMBERSHIP AWARDS

3. NOMINATION AND ASSESSMENT PROCESS

- (1) Initial input to the Committee is to be made through a nomination both raised & seconded by a member of the Club.
- (2) Nominations will be reviewed on an annual basis only & awards presented at the following Annual General Meeting of the Club.
- (3) Nominations are to be received on the prescribed form by 31 October each year.
- (4) The assessment process will be in two stages:
 - (a) an initial check-off that a nomination meets base qualifying criteria; then
 - (b) the application will be forwarded to the Life Membership Sub-Committee for detailed assessment & review
- (5) Assessment & review will take place over the period 1 November to 28 February.
- (6) The Life Membership Sub-Committee will evaluate the qualifying nominations and make a recommendation to Committee to pass any successfully assessed applications to be granted Life Membership.
- (7) Committee will ratify (or otherwise) the Sub-Committee recommendation.
- (8) Successful nominees will be advised in writing (with a copy to the nominator) by 28 February & invited to attend the AGM to collect their award.
- (9) Unsuccessful nominations will be advised back to the nominator (not the nominee) as follows:
 - (a) those who have qualified, but were unsuccessful due to the limitation on the number of awards offered, are to be eligible for an award of Outstanding Contribution & will be invited to re-nominate in subsequent years.
 - (b) those who have not qualified will be advised of why the application was not successful; the person can be re-nominated at a later date should the circumstances have changed.

4. BASE QUALIFYING CRITERIA – NOMINATION FOR LIFE MEMBERSHIP

- (1) The nominee must be a current financial member of the Club.
- (2) The nominee must have a minimum of fifteen (15) years of membership; this may be continuous or multiple separated periods of membership aggregating to the required total.
- (3) The nominee must have served a minimum of five (5) years as a member of SHCV Committee and/or one or more SHCV Sub-Committees.
- (4) The nominator & seconder must be current financial members of the SHCV Inc. with a minimum of five (5) years of membership.

5. DETAILED ASSESSMENT CRITERIA – LIFE MEMBERSHIP

- (1) The Club will limit the number of Life Memberships offered to one (1) (or in exceptional circumstances only, two (2)) per year.
- (2) Qualifying nominations will be assessed & ranked with respect to the following areas of service & contribution to the Club:
 - (a) Public relations – including the handling of public & puppy enquiries, promotional activities.
 - (b) Literary input.
 - (c) Organising Club events.
 - (d) Rescue & fostering work.
 - (e) Time & effort contributed to Club business between events & meetings.
 - (f) Attendance at meetings.
 - (g) Attendance at Club events.
 - (h) Number & breadth of different Club roles & functions undertaken.
 - (i) Sponsorship & fundraising activities.
 - (j) Breed advocacy – including breed lectures, seminars etc.

SECTION C – OUTSTANDING CONTRIBUTION AWARDS

6. OUTSTANDING CONTRIBUTION AWARDS

- (1) Outstanding contribution awards are to be offered at each Annual General Meeting to members who have made a significant contribution to the Breed and the running of the Club.
- (2) These take one of two formats depending on the degree of service or contribution:
 - (a) Certificate of Appreciation – a laminated certificate.
 - (b) Outstanding Contribution – a brass plaque (sizing & style as per our Point Score awards).
- (3) A recommendation may be made at any time during the year (eg at a Committee meeting) for a member to receive this award.
- (4) At the final Committee meeting directly prior to the Annual General Meeting, Committee will review any recommendations received throughout the year and decide whether this award shall be made, and if so in which of the two formats it will be given.
- (5) The Committee, in making a decision to bestow this award, will consider the nature of the contribution made in terms of effort, duration & overall contribution to the Club's mission; and also whether this same award has been previously made to the potential recipient.

SECTION D – PERIOD OF SERVICE AWARDS

7. PERIOD OF SERVICE AWARDS

- (1) Period of service awards are to be offered at each Annual General Meeting to members who have achieved the specified number of years of membership of the Club.
- (2) The following awards are to be available:
 - (a) 10 years – laminated certificate.
 - (b) 20 years – laminated certificate and badge/lapel pin.
 - (c) 25 years – brass plaque (sizing & style as per our Point Score awards).
 - (d) 30+ years – award format to be defined in future if these ever become required.
- (3) Members achieving an award-level period of service will also be noted in the Annual Report for that year.